VOLUNTEER EXPERIENCE: Service-Learning Group Leader Kingsborough Community College Career Center 2001 Oriental Boulevard Brooklyn, NY

9/2019 – 12/2019 Hours per week: **10** Duties, Accomplishments and Related Skills: **Collected and donated food supplies for underprivileged families Solicited donations from businesses Increased funds for food pantry by 25%** Supervisor: **Jane King (718-123-4567)** Okay to contact this Supervisor: **Yes**

EDUCATION: Kingsborough Community College **Brooklyn, NY United States** 6/2021 Credits Earned: 60 Semester Hours Major: Criminal Justice Relevant Coursework, Licenses and Certifications: New York State Security Guard License, 12/2021

Language Skills:

Language	Spoken	Written	Read
Greek	Advanced	Novice	Novice

Affiliations:

Phi Theta Kappa Honor Society: Member, 2020-Present

Additional Information:

Proficient in MS Word, Excel, Power Point Basic knowledge of Adobe Photoshop