

KINGSBOROUGH COMMUNITY COLLEGE  
STUDENT GOVERNMENT ASSOCIATION

UPDATED 3/19/2018

Article	Name of Organization	Address	City	State	Country
Section	Name				
	The name of		Kingsborough		

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- a) To be eligible to serve as KCC SGA President, a student must maintain a minimum 2.5 cumulative GPA, and be in good academic and judicial standing with the college and the university.
  - b) Each semester, a student must have completed and earned passing grades in at least 50% of the credits for which they registered the prior semester, but in no event less than three (3) credits.
  - c) Transfer students shall be eligible as long as they meet the minimum GPA requirement for the position.
  - d) First-semester, non-transfer students shall not be eligible to serve as members of KCC SGA.
  - e) The Vice President of Student Affairs (or designee) shall be the arbiter of judicial standing and shall have the authority to applied to all students.
    - i) Should a student disagree with this decision, they may follow the judicial appeals process, as outlined in the KCC Student Handbook.
- 3) Students may not serve as officers of student government, as members of members of the KCC Association or Auxiliary, or as members of the KCC College Council for more than a total of three terms, to include no more than two terms in the same executive office.
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(1) In personal emergency situations, the President may retroactively excuse an absence, provided the absent officer makes contact as soon as reasonably possible.

2) **President**

- a) Serve as chief executive officer for the group.
- b) Prepare, in collaboration with the Cabinet, the agenda for KCC SGA General Body meetings.
- c) Prepare the agenda for Cabinet meetings.
- d) Coordinate the activity of the Cabinet.
- e) Report on Cabinet meetings and activity at each General Body meeting.
- f) Chair all meetings of the Cabinet and General Body.
- g) Meet regularly with the KCC President (or designee) and the Speaker of the Senate.
- h) Report to the SGA on matters of campus and university concern and policy changes.
- i) Serve as a standing member of the College Council, KCC Association, and KCC Auxiliary.
- j) Appoint SGA committees and committee chairs as necessary.

3) **Vice President for Legislative Affairs (VPLA)**

- a) Coordinate all aspects of the KCC SGA legislative agenda and lobbying efforts.
- b) Meet regularly with the KCC Director of Government Relations (or designee).
- c) Represent KCC SGA to public officials.
- d) Report to the SGA on matters of local, state, and federal legislation and their impact on the campus community.
- e) Serve as a standing member of the College Council.
- f) Serve as chair of Cabinet and General Body meetings in the absence of the President.

4) **Vice President for Academic Affairs (VPAA)**

- a) Address concerns and issues related to the in-class/instructional experience on campus.







- b) Four (4) other members elected by the Senate.
  - i) At least two (2) must be current Senate members.
  - ii) The remaining two (2) members may be selected from among the members of the General Body.
- 3) The committee shall meet only as needed.
  - a) Upon receipt of alleged violations, the chair shall schedule a meeting to occur within seven (7) calendar days.
  - b) Following the initial meeting regarding the violation(s) in question, the committee shall meet at least once every seven (7) days until a final decision is conferred.
- 4) Decisions of the committee shall require a sixty percent (60%) majority to be considered official.
- 5) Following the investigation, the committee shall present the accused with a written report of investigation findings, including presentation of formal impeachment charges, if any.
  - a) This presentation shall occur before the final report of the committee to the General Body.
- 6) decision regarding whether to pursue disciplinary action.
  - a) This presentation shall occur before the final report of the committee to the General Body.
- 7) The chair shall report to the General Body only that the committee is meeting to review alleged violations.
  - a) This report shall not include the names of the accused or the accuser(s), the nature of the charges, or any details regarding the investigation.
  - b) If an investigation results in dismissal of charges, the report shall state that the committee investigated an accusation, but found no grounds for disciplinary action.
  - c) If an investigation results in impeachment charges, formal presentation of said charges shall serve as
- 8) The decisions of this committee shall not require general body approval, except as provided for in the prescribed impeachment process.

### **Section III – Ad Hoc Committees**

In accordance with the powers and duties of the respective bodies, the SGA shall appoint committees as needed to address areas of concern or which require greater attention.

- 1) Ad hoc committees shall, at the time of their creation, be provided with a charge that must address the purpose or goal of the committee, the authority of the committee to make binding decisions, the composition of the committee, provisions for selection or appointment of a committee chair (to include the voting rights of the chair), expectations for the frequency and length of committee meetings, and the anticipated duration of the committee. These provisions are at the discretion of the person or entity charging the committee, but must meet the following minimum requirements:
  - a) At least three (3) members, inclusive of the committee chair.
    - i) At least one (1) member from the Senate.
    - ii) At least one (1) seat available to a member of the Cabinet.
    - iii) For committees with authority to make binding decisions, membership shall also include at least one advisor.
  - b) Committee chairs shall report to the General Body on committee activity and recommendations at each General Body meeting following the charge of the committee.
- 2) There shall be no limit to the number of ad hoc committees allowed.
- 3) The powers and duties of ad hoc committees shall not infringe upon those of other SGA or KCC officers or entities, unless such authority is expressly granted by the entity in question.

### **Section IV – College Council**

College Council is the official shared-governance body of KCC, including representatives for student, faculty, and staff constituencies.

- 1) Each year, KCC SGA shall elect student representatives to College Council in a time, manner, and number in compliance with the College Council Constitution.
- 2) College Council representatives shall be responsible for attending College Council meetings on behalf of the student body, reporting to the SGA General Body on College Council activity, and adhering to the following requirements:
  - a) Representatives shall be elected to a one-year term.
  - b) Representatives shall be elected to a one-year term.
  - c) Representatives shall be elected to a one-year term.
  - d) Representatives shall be elected to a one-year term.
  - e) Representatives shall be elected to a one-year term.
  - f) Representatives shall be elected to a one-year term.
  - g) Representatives shall be elected to a one-year term.
  - h) Representatives shall be elected to a one-year term.
  - i) Representatives shall be elected to a one-year term.
  - j) Representatives shall be elected to a one-year term.
  - k) Representatives shall be elected to a one-year term.
  - l) Representatives shall be elected to a one-year term.
  - m) Representatives shall be elected to a one-year term.
  - n) Representatives shall be elected to a one-year term.
  - o) Representatives shall be elected to a one-year term.
  - p) Representatives shall be elected to a one-year term.
  - q) Representatives shall be elected to a one-year term.
  - r) Representatives shall be elected to a one-year term.
  - s) Representatives shall be elected to a one-year term.
  - t) Representatives shall be elected to a one-year term.
  - u) Representatives shall be elected to a one-year term.
  - v) Representatives shall be elected to a one-year term.
  - w) Representatives shall be elected to a one-year term.
  - x) Representatives shall be elected to a one-year term.
  - y) Representatives shall be elected to a one-year term.
  - z) Representatives shall be elected to a one-year term.



- a) Eight (8) shall be filled by the elected Senators receiving the highest number of votes for Senator positions during the Annual Election.
  - b) The remaining seats shall be open to all students, and shall be filled by those students receiving the highest number of votes for College Council during the Annual Election.
    - i) Candidates for other Cabinet or Senate positions on the ballot shall also be eligible as candidates for College Council, but must declare separately.
    - ii) Should a student win a Cabinet or Senate seat that already includes a position on College Council, they shall be removed from consideration on the College Council ballot.
- 5) For vacant College Council positions outside of the Annual Election process, the Senate shall elect a replacement from among the constituency (Senate or student body) for which there is a vacancy, except that:
- a) Vacancies in the Cabinet positions shall be filled by the person taking over in said position.

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**Article IX – Meetings**

***Section I – General Provisions***

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