

To: Members of the College Council
Date: March 20, 2012
From: Michael Sokolow, Secretary
Subject: Agenda for the Meeting of April 3, 2012

The College Council will meet on Tuesday, April 3, 2012 in Room M-240 at 3:00 PM.

AGENDA

I. Approval of the minutes of the meeting held on November 29, 2011.

II. Reports

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B. Legislative Committee Report

a. Every three years, the committees of the College Council assess their mission statements as they appear in the College Council Constitution. They do so by briefly summarizing their activities over the previous three-year period, and then contemplating and proposing any changes to their mission statements that might be necessary. In the academic year 2011-2012, the following committees submitted their assessment reports.

Steering Committee:

Mission statement: The Steering Committee shall prepare the agenda for the College Council meetings.

The committee shall refer matters brought to its attention to the appropriate committee. It shall receive all recommendations and resolutions from all standing and ad hoc committees prior to submission to the College Council.

The committee shall submit such recommendations and resolutions to the full College Council or shall return them to the appropriate committee with comments. If a recommendation or resolution is returned to a committee and the committee passes it for a second time and returns it to the Steering Committee, it must be placed on the agenda of the next Council meeting. By submission of a petition signed by one-third of the members of the College Council, the Steering Committee must send to the full Council any recommendations and resolutions submitted to it at the next scheduled meeting.

The Steering Committee shall in addition have power to call the College

2. The chair of the committee shall establish a curriculum proposal submission calendar for each semester in consultation with the Provost, who shall distribute the calendar to department chairpersons.

3. The committee shall consider proposals for new or modified degrees, certificates, and courses (including "experimental" 82 courses) with regard to such factors as their relation to the college's mission and existing curriculum, as well as their hours, credits, content, learning outcomes, evaluation criteria, and expected articulation.

4. The committee shall report its recommendation to the College Council for review and approval. (Minor changes--such as course numbering, modifications of course names--shall be reported to the College Council as informational items.)

Report: The Curriculum Committee has affirmed its mission statement. Between 2009-2012 the committee has been extremely busy with matters of curriculum for each of the academic departments and the College. Most notably, the committee has accomplished a great deal in restructuring and

