



To: Members of the College Council
Date: November 20, 2008
From: Barbara Ladman, Secretary *BL*
Subject: Agenda for the Meeting of December 2, 2008

The College Council will meet on Tuesday, December 2, 2008 in Room M-240 at 3:00 p.m.

AGENDA

- I. Approval of the minutes of the meeting of September 23, 2008.
- II. Reports
 - A. President's Report
 - B. Curriculum Committee
 - The Curriculum Committee presents the following resolutions:
 - 1. Resolved, That the following degree program be approved:
 - a. Department of Business (See Attachment A)
A.S. in Business Administration
iences (See Attachment D)
 - A.S Earth and Planetary Sciences - Joint Program with

Add: Choose from the following Program Electives for 6 credits: THA 02000, 02500, 04600, 05300, 05500, 05600, 06000, 06300, 06500, 06600, 06700, 081xx, MUS 03000, 03100, 04800, 09121, SPE 02700, 02900, PEC 02000, 03800, 03900
 Add: *Performance Concentration*
 Select two of the four courses:
 THA 04600, *Training the Performing Voice*, THA 05300, *Scene Study*, THA 05800, *Musical Theatre Performance*, THA 06600, *Directing: The Fundamentals*
 Add: *Technical Production Concentration*
 Select two of the five courses:
 THA 05600, *Basic Lighting*, THA 06000, *Costume Design*, THA 06300, *Basic Sound Technology*, THA 06500, *Scenic Design*, THA 06600, *Directing: The Fundamentals*,
 Delete: Group VI
 Add: Group Requirements: 18 credits
 I-IV – 12 credits
 V – 6 credits

4. Resolved, That the following changes in degree requirements be approved:

- a. Department of Art (See Attachment F)
 A.S. Fine Arts – Photography Concentration
 Delete: ART 05300, *Photojournalism*
 Delete: Electives – 2 credits sufficient to meet required total of 60 credits
 Add: Electives – 2-5 credits sufficient to meet required total of 60 credits

- b. Department of Behavioral Sciences and Human Services (See Attachment G)
 A.S. Mental Health and Human Services
 Add: Domestic Violence Concentration
 Add: MH 03700, *Introduction to Domestic Violence*
 Add: MH 03800, *Assessment and Intervention with Domestic Violence Survivors*
 Add: Any SOC, ANT or PSY elective (including PSY 03700, *Psychology of Women*)

- c. Department of Communications and Performing Arts (See Attachment H)
 A.A.S. Broadcasting Technology and Management
Degree Requirements
 Add: MCB 04600, *Broadcast Technology*
 Add: MCB 04900, *Audio/Visual Digital Editing*
 Delete: Choose from the following program electives 6-15 credits
 Add: Choose from the following program electives 6-12 credits
 In addition to the electives currently listed Add: MCB 08100 and 092xx, THA 055, 05600, 06000, and 06300

- d. Department of Health, Physical Education and Recreation (See Attachment I)
 A.S. Community Health
Department Requirements
 Delete: HE 04000, *Drugs, the Individual and Society*
 Add: COH 01200, *Critical Issues on Community Health*
 Add: COH 01300, *Epidemiology*
 Delete: CP 01100, *Introduction to Computers and Computer Applications*
 Add: BA 06000, 12 1 Tf35.6826 0 TDej002a) Ilc41.31 Ap

Gerontology Concentration:

Add: MH 03500, *Introduction to Gerontology*

Delete: BIO 03900, *Biology of Aging*

Delete: RPE 03100, *Therapeutic Recreation for Individuals with Disabilities I*

Add: RPE 03100, *Therapeutic Recreation for Individuals with Disabilities I* or RPE 03500, *Therapeutic Recreation for Individuals with Disabilities II*

Delete: COH 091E1, *Field Experience in Community Health*

Delete: BIO 03700, *Human Genetics*

Delete: BIO 07000, *Science of Nutrition*

Delete: MAT 00700, *Principles of Mathematics*

Health Administration Concentration:

Delete: COH 01200, COH 01300, MAT 02000, BIO 03300

c. Department of Business
Change in Pre/Co-Requisite
ES 05100, *Small Business and the Entrepreneurial Perspective*
From: ACC 01100
To: none

d. Department of Communications and Performing Arts
Course Reactivation / Change in Credits/Hours
(1). THA 05900, (05901, 02, 03, 04) *Play Production*
From: 1 cr. 6 hrs.
To: 1 cr. 3 hrs.

Course Reactivation/Change in Course Title, Description /Pre/Co-Requisite

(2) THA 06000

From: *Fundamentals of Costume Design*

From: Lectures and demonstrations on construction and design. In costume shop, students learn about layout, machinery, and materials which compose the costume design. Laboratory sessions required in connection with regularly scheduled theatre productions.

Pre-requisite: THA 0500

To: *Introduction to Costume and Makeup*

To: Fundamentals of visual design theory and aesthetics for theatrical costume will be learned through theoretical as well as experimental application. Students will learn the common practices of the design process through sketches, collages, and

Change in Course Title /Credits/Hours

(5) MCB 03900

From: *Radio Broadcast Studio Operations*

From: 3 crs., 3 hrs.

To: *Radio Studio Operations*

To: 3 crs., 5 hrs

Change in Course Title /Credits/Hours, and Description

(6) MCB 04000

From: *Recording Studio Operations*

From: Sound manipulation, processing equipment, advanced editing techniques in the compilation of commercials, long form programming and production for continuity.

From: 3 crs., 3 hrs.

To: *Audio Production and Editing*

To: MCB 03900, Radio Studio Operations introduces the student to basic recording and editing techniques in the audio studio environment. In this advanced course, the student will learn

Change in Course Title

(15) THA 06700

From: *American Musical Theatre*

To: *History of the American Musical Theatre*

(16) THA 06800

From: *The History of Theatre*

To: *History of the Theatre: Origins to Jacobean*

Change in Pre/Co-Requisites

(17) THA 05500, *Stagecraft*

From: Pre-requisite: THA 05000

To: Pre-requisite: None

(18) THA 05600, *Basic Lighting*

From: Pre-requisite: THA 05000

To: Pre-requisite: None

Course Deletions

(19) PER 05900, *Performing Arts Experience*

(20) PER 081xx, *Independent Study*

Informational Item

(21) MUS 09121, *Chorus*

Course may be repeated up to three times.

e. Department of Health, Physical Education and Recreation

Change in Course Title / Change in Course Description

(1)COH 02000

From: *Helping Skills for Community Health Majors*

From: Intervention strategies needed to improve the quality of their interaction with the community.

To: *Community Health Interventions*

To: Intervention strategies that promote and protect community health, including education, outreach, community organizi

To: Passing grade on the Arithmetic portion of the COMPASS Math Skills Test,
and a grade of at least 45 on the Algebra portion of the COMPASS Math Skills Test.
Not open to students who have taken MAT 02000.

3. The Legislative Committee presents the following clarification of language concerning the election of department delegates to the College Council.

WHEREAS, the language appearing in Article II

RESOLVED, that any member may request reassignment to a different standing committee by written petition to the Committee on Committees; and be it further

RESOLVED, that Article IV, Section V shall be amended to state:

“(a) The College Council Committee on Committees shall be elected from among the members of the College Council. The committee shall be comprised of ten members elected by plurality vote after nominations from the floor, three of whom shall be student members.

(b) Voting shall be by secret ballot. If more than one vacancy needs to be filled, members shall vote for no more than two-thirds of the faculty vacancies and two-thirds of the student vacancies from the list of nominees. Tie votes shall be resolved by the College Council chairperson. [See illustration below]

(c) The Committee shall meet immediately after election to elect a chairperson.”

Illustration:

Consistent with the other standing committees, faculty members of the Committee on Committees shall serve three-year terms; probationary support staff members shall serve two-year terms; and student members shall serve one-year terms.

In any given year, the number of student vacancies on the Committee on Committees will always be three. The resolution states that each voting member of College Council may vote for no more than two-thirds of those vacancies; they may then vote for up to two nominees to fill those three vacancies.

The number of votes for faculty vacancies will vary depending upon

7. The Legislative Committee presents an informational item related to the previous resolution:

The Legislative Committee also recommends the following change to current election practices: the College Council should schedule the vote for the Committee on Committees vacancies at the end of the Spring semester in late May or early June, following the elections for departmental delegates, delegates-at-large, support staff, and student delegates.

After the close of business of the last College Council meeting of the Spring semester, a new College Council meeting will be called for all delegates (including those newly elected delegates) except those whose terms are expiring. At this meeting, members will be chosen to fill the Committee on Committees vacancies.

This would allow the Committee on Committees to organize standing committee memberships before the summer, without delay. The Committee on Committees will also call meetings of all standing committees before commencement to elect chairpersons and secretaries. These changes will benefit the entire Council by enabling committees to fully utilize not only the upcoming fall semester but potentially even the summer for substantive work and more smooth and efficient operation.

Because the College Council Constitution does not mandate the timing of committee selection, these changes could be implemented immediately without requiring a constitutional amendment or official College Council action.

8. The Legislative Committee presents the following informational item on committee assessment, as recommended by the Middle States Commission on Higher Education:

The Middle States review team has recommended that the College Council “revisit and reassess the structure, function, and number of standing committees in the College Council”. The team also recommended that the College “incorporate into the college council a process that will assess efficiency in order to ensure that there is appropriate linkage between planning and budgeting efforts of the college”. The College is expected to show progress towards these assessment goals before 2010, when a Periodic Review Report will be compiled by the College for review by Middle States.

Article V, Section I of the College Council Constitution enumerates the structure and duties of the standing committees of the College Council. The Legislative requests that each standing committee of the College Council, with the exception of the Committee on Committees and the Steering Committee, shall review its respective portion of Article V, Section I and draft a written statement describing (a) how it fulfills those duties, and (b) any proposed recommendations to modify or revise its constitutional description. These written statements shall be submitted to the Legislative Committee on or before March 31, 2009.

9. The Legislative Committee presents the following informational item concerning the number of faculty delegates-at-large to the College Council:

Article III, Section I of the College Council Constitution states that “The College Council shall be composed of... faculty delegates-at-large equal to the number of departments.”

Due to recent changes at the College, the Office Administration Program no longer has departmental status, reducing the number of Departments by one. However, the corresponding number of faculty

