



Meeting of College Council

There were present:

Prof. Adise	Prof. Descarfino	Prof. Klapper	Ms. Palmieri
Prof. Babbitt	Dean DiLorenzo	Prof. Kraljic Curran	Dean Pappagallo
Prof. Barnhart	Ms. Driscoll	Prof. Lavin	Prof. Pollack
Dr. Basile	Prof. Farley	Mr. Lomax	Mr. Qureshi
Prof. Beeber	Prof. Farrell	Prof. Marshall	Prof. Sarinsky
Prof. Bernstein	Dean Fox	Prof. Martin	Prof. Scherek
Prof. Burger	Prof. Gale	Ms. McDermott	Prof. Sokolow
Prof. Cally	Prof. Garcia Osuna	Prof. Mikalopas	Prof. Staum
Ms. Cendan	Prof. Gerwin	Prof. Mogensen	V.P. Suss
Ms. Cohen	Prof. Graziano	Prof. Nicosia	Mr. Taylor
Mr. Colon	Prof. Graziano-King	Prof. Olubummo	Ms. Valentin
Ms. Crawford	Prof. Guigno	Prof. O'Malley	Prof. Yarmish
Ms. Cunningham	Prof. Hesse	Ms. Oriental	Prof. Zeitlin
Ms. Derks	Ms. Huggins	Prof. Owusu-Ansah	

President Peruggi called the meeting to order at 3:10 p.m.

I. The minutes of the meeting of September 23, 2008 were approved unanimously.

II. Reports

A. President's Report

President Peruggi reported that budget news is grim and unsettled. Although Governor Patterson issued several budget proposals cutting aid to higher education and raising tuition at SUNY & CUNY, the legislature chose not to act. In the near future, the Governor will announce his budget for next year, following in January with proposals for the balance of the current fiscal year.

Mayor Bloomberg announced cuts to CUNY of approximately 5.1 million dollars from the funding provided by the city for this year and 9.5 million dollars for next year. Concurrently, the Board of Trustees of the City University voted to raise tuition next fall by \$300 at the senior colleges and by \$200 at the community colleges for full-time in-state residents.

The City University "hiring pause" is still in effect. Faculty and staff who provide direct services to students may be hired. After approval by the President and the University, we are permitted to fill other critical positions on a limited basis.

Phi Theta Kappa held an Honor's Institute 3-day conference with the theme "The Paradox of Affluence", which was attended by 120 New York State students and their faculty advisors. Two students, Jordan Hall and Edith Estrella, were nominated for the PTK All-USA Academic Team.

The President congratulated the Department of Communications and Performing Arts on their recent outstanding production of *The Diary of Ann Frank*. She also thanked all those who participated in Kingsborough For a Day.

CUNY has held forums to discuss the foundation of a new community college. One such form was at Kingsborough. CUNY will take the ideas proposed by various faculty and administrators throughout the colleges and attempt to distill them into a plan for a new college. The Gates Foundation is considering funding this project. Gates has put a new initiative into play to support Higher Education in general and specifically community colleges. It is the Foundation's intention to improve retention and graduation rates.

President Peruggi proudly announced that for the second year in a row, a Kingsborough staff member

has won the Public Service Award given by the Hundred Year Association of New York. Last year it was Judith Cohen, this year it is Kathleen Klemm, of the Freshman Year Office. The President also listed some of the many faculty members at the College who have recently been awarded grants. Professors Connolly, Weisberg, Goldman, Opello and Zeitlin as well as Ms. Audant, Mr. Milano and Mr. Mitra have received funding from various sources to carry on projects at the College. President Peruggi outlined three initiatives new to KCC this year. The *New Americans Center* with funds secured by Congressman Anthony Weiner will be housed at Kingsborough. We will be expanding service from the International Students area to the community, and provide information on immigration, citizenship status and financial assistance. The *Single Stop*, a group funded by Gates, Robin Hood and other foundations provides services to individuals in the community who are eligible for benefits but are not receiving them. Money is provided to set up Single Stop centers and will now focus on community college students to assure economic support and improve their chances to

THA 04600, *Training the Performing Voice*, THA 05300, *Scene Study*, THA 05800, *Musical Theatre Performance*, THA 06600, *Directing: The Fundamentals*
 Add: *Technical Production Concentration*
 Select two of the five courses:
 THA 05600, *Basic Lighting*, THA 06000, *Costume Design*, THA 06300, *Basic Sound Technology*, THA 06500, *Scenic Design*, THA 06600, *Directing: The Fundamentals*,
 Delete: Group VI
 Add: Group Requirements: 18 credits
 I-IV – 12 credits
 V – 6 credits

4. The following changes in degree requirements were approved unanimously:

a. Department of Art (See Attachment F)

A.S. Fine Arts – Photography Concentration

Delete: ART 05300, *Photojournalism*

Delete: Electives – 2 credits sufficient to meet required total of 60 credits

Add: Electives – 2-5 credits sufficient to meet required total of 60 credits

b. Department of Behavioral Sciences and Human Services (See Attachment G)

A.S. Mental Health and Human Services

Add: Domestic Violence Concentration

Add: MH 03700, *Introduction to Domestic Violence*

Add: MH 03800, *Assessment and Intervention with Domestic Violence Survivors*

Add: Any SOC, ANT or PSY elective (including PSY 03700, *Psychology of Women*)

c. Department of Communications and Performing Arts (See Attachment H)

A.A.S. Broadcasting Technology and Management

Degree Requirements

Add: MCB 04600, *Broadcast Technology*

Add: MCB 04900, *Audio/Visual Digital Editing*

Delete: Choose from the following program electives 6-15 credits

Add: Choose from the following program electives 6-12 credits

In addition to the electives currently listed Add: MCB 08100 and 092xx, THA 055, 05600, 06000, and 06300

d. Department of Health, Physical Education and Recreation (See Attachment I)

A.S. Community Health

Department Requirements

Delete: HE 04000, *Drugs, the Individual and Society*

Add: COH 01200, *Critical Issues on Community Health*

Add: COH 01300, *Epidemiology*

Delete: CP 01100, *Introduction to Computers and Computer Applications*

Add: BA 06000, *Introduction to Computer Concepts* or TEC 02500, *Office Computer Applications* or the equivalent

Add: Mathematics course (e.g. MAT 00700, or MAT 00900, or MAT 02000)

MAT 02000 preferred for Health Administration concentration

Delete: MH 03500, *Introduction to Gerontology*

Add: PSY 03200, *Human Learning and Development*

Delete: BIO 07000, *Science of Nutrition*
Delete: MAT 00700, *Principles of Mathematics*

Health Administration Concentration:

Delete: COH 01200, COH 01300, MAT 02000, BIO 03300

Health Education and Promotion Concentration:

Add: Two of the following for 6 credits:

HE 03800,

c. Department of Communications and Performing Arts
THA 05800, *Musical Theatre Performance*, 3 crs., 3 hrs.
Fulfills Group I Distribution Requirements for A.A. in Liberal Arts only

d. Department of Foreign Languages
From: CHI 08252
To: CHI 00200, *Elementary Chinese II*, 4 crs., 4 hrs.
Pre-requisite: CHI 00100
Fulfills Group II Distribution Requirements

e. Department of Tourism and Hospitality
MT 05700, *Vessel Systems, Theory Maintenance and Troubleshooting*,
3 crs., 4 hrs. (2 hrs. lecture, 2 hrs. lab per week)
Pre-requisites: MT 05300, MT 05400

The following items were presented by the Curriculum committee for informational purposes only:

6. 82 Courses

a. Department of Mathematics and Computer Science
MAT 082xx, *Applications of Linear Algebra & Vector Analysis*, 4 crs., 4 hrs.
Pre-requisites: MAT 05600, MAT 02100
Co-requisite: MAT 05500
Fulfills Group V Distribution Requirements

b. Department of Tourism and Hospitality
TAH 08212, *Introduction to Baking and Pastry*
3 crs., 5 hrs. (1 hr. lecture, 4 hrs. lab)

7. Changes in Course Titles, Descriptions, Credits/Hours, Pre/Co- Requisites, Discipline Codes, Course Reactivations and Deletions

a. Department of Art

Change in Pre/Co-Requisite

(1) ART 09400, *The Art of Digital Photography*
From: Prerequisite: ART 05100
To: Prerequisite: None

Change in Course Title / Change in Description / Change in Pre/Co-Requisite

(2) ART 09600

From: *The Art of Three-Dimensional Animation*

From: Introduction to the core features and functions of a computer assisted three-dimensional image and animation software program. Students will develop and understanding of three-dimensional computer environment and create three-dimensional imagery out of 2 dimensional designs.

Pre or Co-requisites: ART 04300 and ART 04500, computer literacy required

To: *The Art of Animation*

To: Introduction to animation exploring the basic principles and application to different media, encompassing techniques from analog animation (claymation and hand drawn) through digital production techniques (web and 3-D). Programs include Photo Shop, Flash, After Effects and Blender/Cinema 4/D/Maya
Pre-requisite: ART 05700 and ART 04600

b. Department of Behavioral Sciences and Mental Health

Change in Pre/Co-Requisite

PSY 02400, *Behavioral Disorders in Childhood*

From: PSY 01100

To: PSY 01100 and PSY 03200

c. Department of Business
Change in Pre/Co-Requisite
ES 05100, *Small Business and the Entrepreneurial Perspective*
From: ACC 01100
To: none

d. Department of Communications and Performing Arts
Course Reactivation / Change in Credits/Hours
(1). THA 05900, (05901, 02, 03, 04) *Play Production*
From: 1 cr. 6 hrs.
To: 1 cr. 3 hrs.

Course Reactivation/Change in Course Title, Description /Pre/Co-Requisite
(2) THA 06000
From: *Fundamentals of Costume Design*
From: Lectures and demonstrations on construction and design. In costume shop, students learn about layout, machinery, and materials which compose the costume design. Laboratory sessions required in connection with regularly scheduled theatre productions.
Pre-requisite: THA 0500
To: *Introduction to Costume and Makeup*

Change in Course Title /Credits/Hours

(5) MCB 03900

From: *Radio Broadcast Studio Operations*

From: 3 crs., 3 hrs.

To: *Radio Studio Operations*

To: 3 crs., 5 hrs

Change in Course Title /Credits/Hours, and Description

(6) MCB 04000

From: *Recording Studio Operations*

From: Sound manipulation, processing equipment, advanced editing techniques in the compilation of commercials, long form programming and production for continuity.

From: 3 crs., 3 hrs.

To: *Radio Studio Operations II*

To: MCB 03900, *Radio Studio Operations* introduces the student to basic recording and editing techniques in the audio studio environment. In this advanced course, the student will learn remote audio recording and editing and apply advanced techniques in audio studio operations to create projects.

To: 3 crs., 5 hrs. (per week - 1 hr. lecture, 4 hrs. lab)

Does not fulfill Group Distribution Requirements.

Change in Credits/Hours

(7) MCB 04600, *Broadcast Technology*

From: 3 crs., 3 hrs.

To: 2 crs., 2 hrs.

(8) MCB 05100, *Digital Video/Audio Production and Editing II*

From: 3 crs., 3 hrs.

To: 3 crs., 5 hrs. (1 hr. lecture, 4 hrs. lab per week)

(9). THA 05200, *Acting I: Beginning Acting*

From: 4 crs., 4 hrs.

To: 3 crs., 3 hrs.

(10) THA 05300, *Acting II: Scene Study*

From: 4 crs., 4 hrs.

To: 3 crs., 3 hrs.

Change in Pre/Co-requisites and Credits/Hours

(11) MCB 04900, *Digital A/V Production and Editing*

From: 3 crs., 3 hrs.

To: 3 crs., 5 hrs. (1hr. lecture, 4 hrs. lab per week)

From: Prerequisite: MCB 04100

To: Pre/co-requisite: None

Change in Course Title/Change in Discipline Code

(12) PER 02000

From: PER 02000, *The Business of Show Business*

To: THA 02000, *Arts Administration and Management*

(13) PER 02500

From: PER 02500, *The Virtual Entertainment Business Enterprise*

To: THA 02500, *Virtual Arts Administration Management*

Change in Discipline Code

(14) PER 04600

From: PER 04600, *Training the Performing Voice*

To: THA 04600, *Training the Performing Voice*

Change in Course Title

(15) THA 06700

From: *American Musical Theatre*

To: *History of the American Musical Theatre*

(16) THA 06800

From: *The History of Theatre*

To: *History of the Theatre: Origins to Jacobean*

Change in Pre/Co-Requisites

(17) THA 05500, *Stagecraft*

From: Pre-requisite: THA 05000

To: Pre-requisite: None

(18) THA 05600, *Basic Lighting*

From: Pre-requisite: THA 05000

To: Pre-requisite: None

Course Deletions

(19) PER 05900, *Performing Arts Experience*

(20) PER 081xx, *Independent Study*

Informational Item

(21) MUS 09121, *Chorus*

Course may be repeated up to three times.

e. Department of Health, Physical Education and Recreation

Change in Course Title / Change in Course Description

(1) COH 02000

From: *Helping Skills for Community Health Majors*

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regression analysis. Special emphasis will be given to solutions of practical business problems.

To: Passing grade on the Arithmetic portion of the COMPASS Math Skills Test, and a grade of at least 45 on the Algebra portion of the COMPASS Math Skills Test. Not open to students who have taken MAT 02000.

g. Department of Nursing

Change in Pre/Co-Requisite

NUR 04500, *Pharmacology*

From: Pre-Requisite: None

To: Pre-Requisite: Open only to students in the following Curriculum Codes: Clinical Nursing (011), Pre-Clinical Nursing (038) and Surgical Technology (056).

h. Department of Tourism and Hospitality

Change in Hours

MT 04300 Marina Operations

From: 3crs., 3hrs,

To: 3crs., 4hrs, (2 hrs lecture, 2 hrs. lab per week)

C. Legislative Committee

1. The following resolution presented by the Legislative Committee concerning certain members of the College Council was approved unanimously:

WHEREAS, Article III, section I of the College Council Constitution states that "The College Council shall be composed of the President of -5.1(ea4784)JTJa(2(e)-.5mconc/TT2 1 Tf-;th)-44 Twution the C

RESOLVED, that Article V, Section II(b) shall be modified to state “Each standing committee shall meet regularly and keep minutes of its meetings.”

3. The following clarification of language concerning the election of department delegates to the College Council was approved unanimously:

WHEREAS, the language appearing in Article III, Sections II and III of the College Council Constitution is inconsistent regarding the eligibility of voters for department delegates to serve in that capacity, as compared with other delegate positions; be it

RESOLVED, That a statement be added to section II as a new subsection (b) stating: “Persons eligible to vote for department delegates shall be eligible to nominate candidates and be nominated for the position of department delegate.”

4. The following clarification of language concerning the election of delegates-at-large to the College Council was approved unanimously:

WHEREAS, the language appearing in Article III, Sections III and IV of the College Council Constitution is inconsistent regarding elections for delegates-at-large as compared to elections for all other delegates; be it

RESOLVED, That section III(f) be modified to state “Elections *for delegates-at-large* shall be conducted in May of each year,” with the italicized words added; and be it further

RESOLVED, that section III(g) be modified to state “Elections for delegates-at-large shall be conducted by secret ballot. *Mail ballots shall not be used,*” with the italicized words added.

5. The following clarification of language concerning the chairperson of the College Council was approved by acclamation:

WHEREAS, the language appearing in Article IV, Section I(a) states that “The President of the College shall preside as President of the Council,” and

WHEREAS, this language is inconsistent with the remainder of the College Council Constitution, which refers to the President of the College as “chairperson of the College Council,” be it

RESOLVED, That Article IV, Section I(a) be modified to state “The President of the College shall preside as chairperson of the Council.”

6. The following resolution concerning the selection of the standing committees of the College Council was approved by acclamation:

WHEREAS, members of College Council standing committees serve one-year terms, electing their respective committee chairpersons and secretaries annually; and

WHEREAS, the standing Committee on Committees determines the membership of the other committees, with the exception of the Steering Committee, from the list of preferences provided by each member; and

WHEREAS, extending committee terms would result in greater continuity, reduce the electoral burden on the general membership and the Committee on Committees, and generally facilitate each committee’s ability to fulfill its mission and duties; and

WHEREAS, clarifying the electoral process for the Committee on Committees would further benefit the College Council in the area of committee selection; be it

RESOLVED, that the terms for all members of the standing committees, with the exception of the Steering Committee, shall be extended to three years or for the duration of their respective terms as College Council delegates; and be it further

RESOLVED, that any member may request reassignment to a different standing committee by written petition to the Committee on Committees; and be it further

RESOLVED, that Article IV, Section V shall be amended to state:

“(a) The College Council Committee on Committees shall be elected from among the members of the College Council. The committee shall be comprised of ten members elected by plurality vote after nominations from the floor, three of whom shall be student members.

(b) Voting shall be by secret ballot. If more than one vacancy needs to be filled, members shall vote for no more than two-thirds of the faculty vacancies and two-thirds of the student vacancies from the list of nominees. Tie votes shall be resolved by the College Council chairperson. [See illustration below]

(c) The Committee shall meet immediately after election to elect a chairperson.”

Illustration:

Consistent with the other standing committees, faculty members of the Committee on Committees shall serve three-year terms; probationary support staff members shall serve two-year terms; and student members shall serve one-year terms.

In any given year, the number of student vacancies on the Committee on Committees will always be three. The resolution states that each voting member of College Council may vote for no more than two-thirds of those vacancies; they may then vote for up to two nominees to fill those three vacancies.

The number of votes for faculty vacancies will vary depending upon how many seats are vacant, and will be based upon the same two-thirds proportion:

If one faculty seat is vacant, voters may choose one nominee.

If two faculty seats are vacant, voters may choose one nominee.

If three faculty seats are vacant, voters may choose up to two nominees.

If four faculty seats are vacant, voters may choose up to two nominees.

If five or more faculty seats are vacant, voters may choose up to two nominees.

The “WN” – Withdrawn, Never Attended – grade was approved this summer by the CUNY Board of Trustees for implementation during the Fall 2008 semester. It is a punitive grade equivalent to a failure. This grade will be assigned by the Registrar’s Office immediately following the submission of all X Rosters. It is based on the instructor reporting the student as “never attending.”

There may be immediate consequences to the student as a result of the assignment of the “WN” grade including the loss of financial aid and a change in the cumulative gpa, etc.

If it becomes necessary to modify the student’s status from never attended to attended, a “Reversal of the WN Grade” form is available for completion by the instructor in the Registrar’s Office.

Once eGRADING opens, should it be necessary to change the student’s non-attendance status (and hence, the grade of “WN”), the instructor should file a “Change of Grade” form with their department chairperson. The “WN” grade cannot be modified or deleted on the eGRADING application; it will only be changed when the grade change form is received by the Registrar’s Office.

If a student was reported as attending but never attended, eGRADING will allow the instructor to add the grade of “WN.”

During the withdrawal period, should a student officially withdraw from a course they never attended, the “WN” grade will be changed to a non-punitive grade of “W”; the “W” will appear on eGRADING. The grade of “W” cannot be assigned by an instructor to a student on eGRADING.