

## COMPLETE THE DIRECT LOAN PROCESSING FORM

If you have filed a FAFSA and your award package does not contain a Federal Direct loan and you wish to request one to assist with your educational expenses, the following steps provide instructions on how to access the Direct Loan Processing Form in your CUNYfirst Student Center.

**Note:** You must complete the FAFSA and resolve your To Do list items before you can submit a loan request.

**STEP# 1:** Login to CUNYfirst at <https://home.cunyfirst.cuny.edu>

**STEP# 2:** Student Center Tile

**STEP# 3:** Select the **Financial Aid** Tile

**STEP# 4:** Click the

**STEP# 5:** The instructions to the Direct Loan Request will appear. You must acknowledge that you have read the instructions by