# THE CITY UNIVERSITY OF NEW YORK

# KINGSBOROUGH COMMUNITY COLLEGE WORKPLACE VIOLENCE

# **PREVENTION PROGRAM**

In accordance with the 8 Q L Y H Worth In White It W the prevention of workplace violence, Kingsborough Community College adopts the following as its



d. Physical site evaluation/risk assessment evaluations will be conducted after an incident of workplace violence, as needed and as identified by the Department of Labor, or if it is determined that a significant trend of workplace violence is identified.

# 5. High Risk Locations/Risk Factors

Kingsborough Community College invited representatives from each union to participate in a physical site evaluation of the campus on March 1, 2011. Factors that might place an employee at risk include but are not limited **ght** 

Offices that handle the exchange of

- iii. Personal protective equipment (PPE).
  - i. Walkie-Talkies (Public Safety/Buildings & Grounds/IT and Continuing Education).
  - ii. Cell Phones (Essential Administrative Staff/IT/Media Staff).
  - iii. Emergency Contact for Public Safety from any phone on campus.
  - iv. Panic Buttons.

Each & R X Q V Off Co-Rin Life V counseling Center.

Child Development Center.

Office of the Vice President of Student Affairs.

Director of Human Resources and Receptionist 8fH3uh2aTifR @ Odf7038[)]TJET Q0.00000912 0 612

Other offices as deemed appropriate by Public Safety.

Emergency phones in Elevators.

#### 6. Employee Information and Training

All employees must participate in training on the

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Office of Public Safety. Complaints involving the Office of Public Safety will be investigated by the Office of Human

CONTRACTOR CONTRACTOR



# APPENDIX I - Workplace Violence Advisory Team Members

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