What	How will you		Where will	
activities or strategies will your uni	t determine whether or not you	the data come from?	During	During
use to achieve this goal?	have met your goal?		what timeframe	what timeframe
			will you collect the	will you analyze the
			data?	data?

What activities or strategies will your unit use to achieve this goal?	How will you determine whether or not you have met your goal?	Where will the data come from?	During what timeframe will you collect the data?	During what timeframe will you analyze th data?