TRANSFER POLICIES AND PROCEDURES

Policies:

The consideration of transfer credit is determined by course equivalencies, including expected learning outcomes, with those of the College's curricula and standards.

Kingsborough Community College applies the following guidelines in order to award academic credit for prior learning.

I. ADVANCED STANDING CREDIT: A maximum of 30 credits will be accepted toward degree completion through the combined options of testing and course transfer, provided that each course was completed with a satisfactory grade; the course content is equivalent to a Kingsborough course; and the course is appropriate to the student's graduation requirements.

II. AWARDED CREDIT:

a. Credit will be awarded for courses from a regionally accredited non-CUNY college in which the grade earned was "C" or better. In those cases where a grade of "C-" carries two quality points on a four point scale, transfer credit will be granted. Courses with a grade value of "pass" or "satisfactory" will be

counted towards the GPA.

c. Students may also earn academic credit through nationally recognized examinations. The college also awards advanced standing credit through sources like the Advanced Placement Examinations (AP Exam) of the Educational Testing Service and the College-Level Examination Program (CLEP) of the College Entrance Examination Board, when the matriculated student has met all the pre-requisites for that course. Each academic department will determine for its disciplines, which, if any, exams are acceptable. The college will exempt or award no more than two courses based on these exams and the credit awarded will count towards the transfer credit maximum of 30 credits. CUNY has determined that the passing score for AP exams is 4 or better. Students requesting transfer credit should contact the Registrar's Office, Room A-101, ext. 5136.

d. Kingsborough does not evaluate foreign school documents or make admission decisions for international students: All foreign school documents are evaluated by the University Application Processing Center. Once they have evaluated foreign documents, the Registrar's Office at Kingsborough can conduct an evaluation of earned credits.

III. PATHWAYS Transfer Policies for Common Core Courses:

- a. Once given, Common Core credit cannot be taken away, but a subsequent CUNY receiving college can designate additional completed courses as meeting Common Core requirements.
- b. For within-CUNY transfers: The sending college will designate which of a student's completed courses have fulfilled Common Core requirements on their campus. Receiving colleges cannot subtract from a student's list of completed courses that fulfill the Common Core. Courses that were not included in the Common Core at the sending college but are equivalent BT(included)9)-4(in)

	accepted at any CUNY college to which the student might subsequently transfer.
IV.	MILITARY TRANSFERS: Kingsborough Comm189T9 0 1 74.544 663.7D1(y)ml