

To access Blackboard via the CUNY web site or direct access URL:

1. In your web browser, navigate to www.cuny.edu



2. From the login drop down menu, select the Blackboard login option.

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5. To complete the training, employees can click on **ESPARC Training** on the menu on the left and then select **ESPARC Training 2021-2022** to begin their course

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6. In order for employee's to move through the training, they must <u>click on **Mark Reviewed**</u> <u>at the bottom of each page before they will be able to click on the arrow in the right hand</u> <u>corner of the screen to move to the next page of the training</u>. The section also include a Kn2(32kr5 Tm(B002(n23(T)230))) for TDe a